



EMBERI ERŐFORRÁSOK  
MINISZTERIUMA

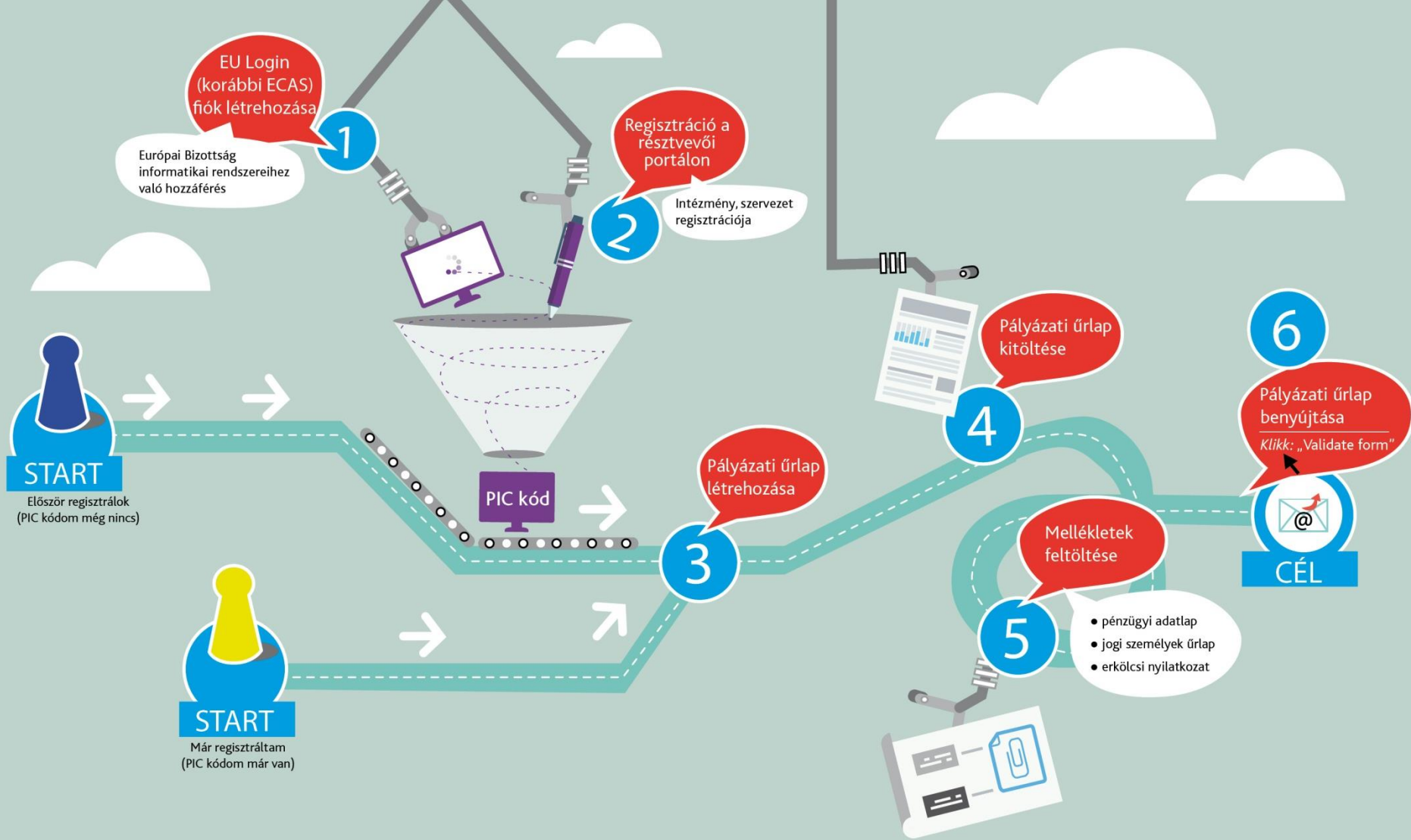


Európa  
a polgárokért

# **EU Login (ECAS) Részvevői Portál Elektronikus pályázati űrlap**

## **A PÁLYÁZAT BENYÚJTÁSA**





[europaapolgarokert.hu](http://europaapolgarokert.hu) >> Pályázati dokumentumok >> Pályázás menete

▶ **Beadási határidő: március 1., szeptember 1.**

# EU Login regisztráció

<https://webgate.ec.europa.eu/cas/eim/external/register.cgi>



**EU Login**  
One account, many EU services

Where is ECAS? magyar (hu)

[Fiók létrehozása](#) **Belépés**

## Fiók létrehozása

[Súgó külső felhasználók számára](#)

Keresztnév

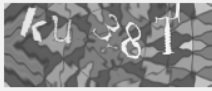
Vezetéknév

E-mail cím

E-mail cím megerősítése

E-mail nyelve  
magyar (hu)

Kérjük, írja be a képen látható biztonsági kódot.




Ennek a négyzetnek a bejelölésével elismeri, hogy elolvasta és megértette az [adatvédelmi nyilatkozatot](#)

**Fiók létrehozása**

Az EU Loginról [Cookie-k](#) [Adatvédelmi nyilatkozat](#) [Kapcsolat](#) [Súgó](#)

Európai Unió [Uniós intézmények](#)

5.0.11-gsa | 5 ms

Powered by  Európai Bizottság



# EU Login

- Új jelszó létrehozása
- Jelszó megváltoztatása
- Vezetéknév, keresztnév, e-mail cím módosítása
- Regisztráció törlése – deaktiválás



# Résztevői portál



<http://ec.europa.eu/education/participants/portal/desktop/en/organisations/register.html>

The screenshot shows the 'Participant Portal' for the European Commission. The page title is 'Education, Audiovisual, Culture, Citizenship and Volunteering Participant Portal'. The breadcrumb trail is 'European Commission > Education & Training > Participant Portal > Register An Organisation'. The navigation menu includes 'HOME', 'ORGANISATIONS', 'EXPERTS', and 'SUPPORT'. There are 'LOGIN' and 'REGISTER' buttons. The main heading is 'Register an Organisation'. The content area contains the following text:

To participate in proposals and projects, you must register your organisation first.

After registration, a unique identifier is assigned to your organisation

This is the 9-digit **PIC (Participant Identification Code) number** that will be used as a reference by the Commission in any future interactions. A **single registration** is required for each organisation in the system.

**Please keep the legal data of the organisation and programme related information at hand.** You can check the information you will need for the registration in the documentation of the call for proposals. Please note that you have to register your organisation before submitting a project application.

**You can pause the registration process at any time and continue it later.** The system automatically saves your draft registration and will keep it until you complete it or for up to one year after its last edit.

At the bottom, there are two buttons: 'REGISTER ORGANISATION' (circled in red) and 'RESUME REGISTRATION'. Below the buttons is the text 'How to update your organisation data?'.



## Education and training

### Participant Portal - Beneficiary Register

European Commission > Education & Training > Participant Portal > Beneficiary Register

Welcome

Identification

Organisation

Contact

Summary

Success

# Welcome to the Beneficiary's Register

The Registration Wizard will guide you through the process of registration.

✓ Please keep the basic legal information (Registration extract, VAT data) of the organisation at hand so you can fill in the forms quickly and correctly.

✓ The registration process normally takes about 5-10 minutes to complete. The system will automatically save the information provided during registration in case you want to exit the wizard. Your data will be restored the next time you will access the Beneficiary's Register.

✓ At the end, it will assign and display the PIC (Participant Identification Code) of your organisation.

Next >



# Education and training

## Participant Portal - Beneficiary Register

European Commission > Education & Training > Participant Portal > Beneficiary Register

Welcome

Identification

Organisation

Contact

Summary

Success

### preliminary.label

preliminary.description

**Legal name \***



Legal name

**Establishment/Registration country \***



--Select one-- ▾

**Registration number**



Registration number

**VAT number \***



VAT number

VAT number not applicable

**Website**



The format should be *www.homepage.domain* - for example, *www.mycompany.c*

Save

< Prev

Next >





## Education and training

### Participant Portal - Beneficiary Register

[European Commission](#) > [Education & Training](#) > [Participant Portal](#) > [Beneficiary Register](#)

Welcome

Identification

Organisation

Contact

Summary

Success

### The following organisations are already existing in the Beneficiary Register

If you recognise one of these organisations as yours, click on it and then click on the 'Use this PIC' button to proceed.

🏠 PÁLYÁZÓ MINTA SZERVEZET

🌐 Hungary - 929051257

None of the organisations above corresponds to Pályázó Minta Szervezet and I want to proceed with the registration of Pályázó Minta Szervezet.

💾 Save

Saved at: 16:39:34 03/11/2015

< Prev

Next >



## Education and training

### Participant Portal - Beneficiary Register

[European Commission](#) > [Education & Training](#) > [Participant Portal](#) > [Beneficiary Register](#)

Welcome

Identification

Organisation

Contact

Summary

Success

## Organisation

Fill in the information related to the organisation you want to register, as stated in your official documents (registration act/statute, VAT extract, etc)

### Legal name and status

**Legal name \***



*Describe the legal status of your organisation by selecting the appropriate options*

**Legal status**



- a natural person  a legal person
- non-profit  for profit
- private entity  public body
- NGO

## Registration data

**Establishment/Registration country \***



Hungary (HU) ▼

**Registration number**



**Registration date**



Registration date dd-MM-yyyy



**Registration authority**



**Legal form \***



--Select one-- ▼

**VAT number \***



VAT number not applicable

**Nace code**



--Select one-- ▼

**Business name**



**Official language \***



--Select one-- ▼




## Address

Use the existing organisation's address? 

Yes  No

Street name and number \*

P.O. box 

Postal code 

City \*

Country \*

--Select one-- 

Region/country

--Select one-- 

## Phones

Use the existing organisation's phone numbers? 

Yes  No

Main phone \*

*Expected format: +CCNNNNNNNNNNNNNNxBBBBB*

Fax 

*Expected format: +CCNNNNNNNNNNNNNNxBBBBB*

Secondary phone 

*Expected format: +CCNNNNNNNNNNNNNNxBBBBB*



Save

Saved at: 10:55:45 12/11/2015

< Prev

Next >



Organisation

 Edit

Contact

 Edit



Registration  
completed

You have successfully registered your Legal Entity.  
Your PIC number is:

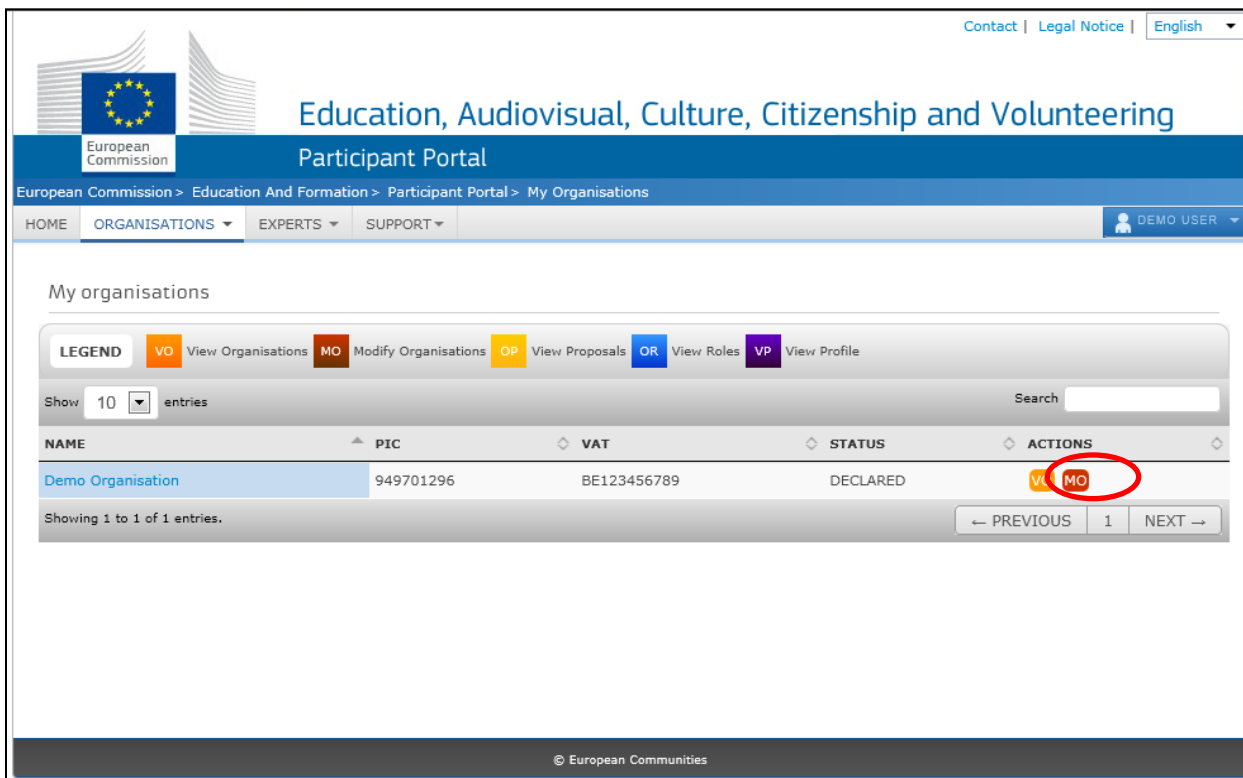
924667924



# Feltöltendő dokumentumok

- Pénzügyi adatlap
- Jogi személyek űrlap  
(ezek mellékletei – ha szükséges)

<http://www.tka.hu/palyazatok/3783/palyazati-dokumentumok#3839>



Contact | Legal Notice | English

Education, Audiovisual, Culture, Citizenship and Volunteering  
Participant Portal

European Commission > Education And Formation > Participant Portal > My Organisations

HOME ORGANISATIONS EXPERTS SUPPORT DEMO USER

My organisations

LEGEND VO View Organisations MO Modify Organisations OP View Proposals OR View Roles VP View Profile

Show 10 entries Search

NAME	PIC	VAT	STATUS	ACTIONS
Demo Organisation	949701296	BE123456789	DECLARED	VO MO

Showing 1 to 1 of 1 entries.

← PREVIOUS 1 NEXT →

© European Communities

## Documents

Read and upload documents of your organisation. Please ensure their quality. Maximum allowed document size is 6Mb. Updates take immediate effect after you have clicked on "Submit for processing"

[Find out more on how to submit a document.](#)

You don't have documents to display

Add document

### Add document

Select a file

Tallózás...

Document type

--Select one--



Description

Original language

Cancel

Submit for processing